

Membership Booklet



April 2023

S **vim**Mark



CREWE FLYERS SWIMMING CLUB

Crewe Lifestyle Centre



Moss Square, Crewe, CW1 2BB

April 2023

Dear Member/Parent/Guardian,

We are constantly trying to reduce our costs as a club and to that end, we have amended the membership pack and will be sending it out via email.

We continue to have a fully functioning website (www.creweflyers.co.uk) and the majority of information which was previously included in the pack is now located on there. This will enable us to keep it up to date quickly and easily, with minimum cost.

We continue to operate a cloud-based club management system '**Club Organiser**' which you will need to access via the following link:

<https://www.cluborganiser.co.uk/login.php>

Upon joining the club and paying your Membership/Swim England fees, you will be issued with a username and password for 'Club Organiser'. As part of the two-way communication, we ask that you ensure any changes to your email address and contact details are updated on Club Organiser. It is imperative that we are able to contact you in case of an emergency: therefore, it is a requirement that you complete the medical/allergy information in the Medical Section. Swim England Individual times can also be found in the Personal Best section. Please click on the "update" each time a swimmer has competed in a gala to show a swimmer's most current individual times.

Additionally, we have both [Facebook](#) and [Instagram](#) pages which are regularly updated in conjunction with the website – please like our page ([Crewe Flyers Swimming Club](#)) and follow our Instagram ([Crewe Flyers](#)) so that you can be notified of any updates relating to items such as training updates, gala successes and our 'Swimmer of the Month' awards.

At the end of this membership pack are **3 forms** which **need to be signed** and a physical copy handed to either Maureen Edmeades (Membership Secretary) or Vicki Shore (SwimMark Coordinator) in order to comply with Health & Safety and club rules. They refer to the Wavepower Code of Conduct which can be accessed through the link on the club's website.

NB. These 3 forms will remain valid as long as your child is a member of Crewe Flyers and will only require signing again should changes be made to the codes of conduct by the club.

Many thanks,

The Committee

Crewe Flyers Committee

Remember Crewe Flyers can only continue to run as long as we have volunteers.

Any support you can offer will be most welcome!



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Current Squad Structure / Monthly Standing Order Fees

(April 2023)

Squad Training Times & Coaches	Monday			Tuesday		Wednesday		Thurs
	AM	PM		PM		AM	PM	
	6-7:30	7 to 8	8 to 9	7 to 8	8 to 9	6-7:30	7:30 to 9	
Lanes available	2	8	8	8	8	2	8	
	1.5hr	1hr	1hr	1hr	1hr	1.5hr	1.5hr	
Club Stage 1								
Club Stage 2								
Club Stage 3								
Development								
County								
Regional								

Squad Training Times & Coaches	Friday				Sunday				Hours	Monthly Fee
	AM	PM			AM	PM				
	6-7:30	7 to 8	8 to 9	9 to 10	7 to 8:30	3 to 4	4 to 5	5 to 6	Pool	
Lanes available	2	4	3	3	2	2	8	8		
	1.5hr	1hr	1hr	1hr	1.5hr	1 hr	1hr	1hr		
Club Stage 1						Grp A	Grp B		1	30.00
Club Stage 2									2	35.00
Club Stage 3									3.5	40.00
Development									7	50.00
County									12	60.00
Regional									13.5	63.00

PLEASE SEE ABOVE SQUAD STRUCTURE FOR THE MONTHLY SWIMMING SESSION FEES

(April 2023)

CREWE FLYERS IS A 'NOT FOR PROFIT' ORGANISATION AND RELIES ON MEMBERSHIP FEES AND MONTHLY SUBSCRIPTIONS BEING PAID IN A TIMELY MANNER IN ORDER TO KEEP RUNNING.

PLEASE DOUBLE CHECK YOUR STANDING ORDER TO ENSURE THAT IT IS THE CORRECT FIGURE FOR THE SQUAD THAT YOUR CHILD IS IN.



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SWIM ENGLAND FEES / MEMBERSHIP

The club is funded by payment of membership fees and admission charges. The cost of hiring the pool is considerable and the purchase of equipment and the general running costs does put a strain on the club's finances. However, every effort is made to keep the fees to a minimum. In addition to the club membership fees, Swim England fees (previously ASA) must be paid annually to ensure that all swimmers are insured in the pool.

Swim England (ASA) Categories and Fees - What are they?

All squad members must be Swim England (ASA) registered. There is an annual fee payable on 1st January each year (and must be paid before by the end of January)

There are different categories of Swim England fees and this depends on whether you/your child takes part in different galas. These are controlled by Swim England and are not determined by the club. We would encourage the majority of our swimmers to register as 'Club Compete'. They are made up of the Swim England Fee, Region Fee and County Fee.

Category	Description	Fee
Club Train (Cat 1)	Swimmers are general swimming members who do not swim Arena League, do not swim Open Galas and who may swim in the Crusader league only.	£16.50
Club Compete (Cat 2)	Swimmers are members of the training squads, who want to swim Arena League and open galas and who also, may swim in the Crusader league.	£37.00
Club Support (Cat 3)	Non-Swimmers eg. coaches, poolside helpers and committee.	£12.50

MEMBERSHIP FEES ARE DUE FOR PAYMENT ANNUALLY BETWEEN 1ST AND 30TH APRIL

DETAILS AS FOLLOWS:

Membership Fees (April 2023-March 2024):

1 child	£60.00
2 children	£100.00
3 children	£130.00

Student Membership £30.00 (This applies to University Students or to Students pursuing Higher Education of level 4 or above).



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SWIM SHOP – Currently the swim shop is open some Sundays. If you require more information, please email Paula at treasurer@creweflyers.co.uk

SWIMMING GALAS/COMPETITIONS – please see the **Gala Calendar on our website** for full information.

CURRENT COMMITTEE MEMBERS

Chairperson	Rachael Swindells
Secretary/SwimMark Coordinator	Vicki Shore
Treasurer/Swim Shop	Paula Stalgis
Membership Secretary	Mo Edmeades
Gala Secretary	Dave Mears
Committee Member	Adele Gallimore
Committee Member	Aimee Tripp
Committee Member	Kath Burdett
Committee Member	Louise Plant
Committee Member	Lorraine Meggs

WELFARE OFFICERS

Welfare Officer	Allan Freeman (acting)
Welfare Officer	Rachael Ullmer
Welfare Officer	Steve Platt

COACHES/TEACHERS

Head Coach	Nigel Plant
Performance Coach	Steve Parry
Teachers/Coaches	David Cattell Adrian Glover Ewan Cameron

We are due to hold our next Annual General Meeting around April 2024.
(Please watch out for emails or see our notice board).



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The following pages require reading carefully,
printing and then signing.

Please return the completed documents to
either Maureen Edmeades or Vicki Shore.

Please ensure that the swimmer's code of
conduct is actually signed by each of your
swimmers.

If you do not have access to a printer and
require a hard copy, please let us know and we
can arrange this for you.



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Code of Conduct for children

(Valid for duration of Club Membership)

As a member of our club, we understand you have the right to:

- Enjoy the time you spend with us and know that you are safe.
- Be told who you can talk to if something's not right.
- Be listened to.
- Be involved and contribute towards decisions within the club or activity.
- Be respected by us and other team members and be treated fairly.
- Feel welcomed, valued and not judged based on your race, gender, sexuality, faith or ability.
- Be encouraged and develop your swimming, para-swimming, diving, high diving, artistic swimming, water polo and open water swimming skills with our help and support.
- Be looked after if there's an accident or injury and have your parents/guardians informed, where appropriate.

As a member of our club or activity we expect you to:

Essentials

1. Keep yourself safe by listening to your coach or teacher, behave responsibly and speak out when something isn't right.
2. Take care of our equipment and premises as if they were your own.
3. Make it to training and competitions on time and if you're running late, let a member of the club know.
4. Make your coach or teacher aware if you have any difficulties attending training or competitions.
5. Not wander off, or leave training or a competition without telling your coach, teacher or team manager.
6. Bring the right kit to training and competitions.
7. Follow the rules of the club, squad or activity at all times.
8. Respect the privacy of others especially in the changing rooms.



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Behaviour

1. Make our club and activity a fun, happy, friendly and welcoming place to be.
2. Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of age, gender, race, sexual orientation, faith or ability.
3. Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
4. Not use any device to take photographs or footage of others in the changing rooms or cubicles.
5. Report any concerns you have about others taking photographs or footage of others in the changing rooms or poolside.
6. Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which may be a criminal offence will be reported to police by the club.
7. Report any incidents of bullying or unkind behaviour to the club, even if you're just a witness.
8. Treat other children with respect and appreciate that everyone has a different level of skill or talent.
9. Support and encourage your team mates, tell them when they've done well and be there for them when they are struggling.
10. Respect the children and adults competing for other teams at competitions.
11. Respect the committee members, coaching and teaching team and all volunteer helpers at the club
12. Get involved in club decisions, it's your sport too.

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee.

Signature of the child

Signature of parent/guardian

Date



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Code of Conduct for parents/guardians

(Valid for duration of Club Membership)

As a parent/guardian of a club member we understand you have the right to:

- Be assured that your child is safeguarded during their time with us.
- Know how to access our club policies, rules and procedures.
- Know who the Welfare Officer is and how to contact them.
- Know that any concerns about your child's welfare will be listened to and responded to.
- Know what qualifications and training those with responsibility for your child have.
- Be informed of problems or concerns relating to your child, where appropriate.
- Know the procedure should your child be involved in an accident or become injured.
- Provide your consent or otherwise for photography and trips away.
- Make a complaint to the club committee or Welfare Officer (as appropriate).

As a parent/guardian of a club member we expect you to:

Essentials

1. Make sure your child has the right kit for training and competitions as well as enough food and drink.
2. Ensure your child arrives to sessions on time and is picked up promptly.
3. Inform us if you're running late to collect your child or if your child is going home with someone else.
4. Complete all consent, contact and medical forms and update us straight away if anything changes.
5. Maintain a good relationship with your child's coach or teacher.
6. Tell us if you wish to talk to us about any concerns regarding your child. We will arrange a mutually convenient time so you can talk to us.
7. Not enter poolside or interrupt training or competitions unless in an emergency situation.



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Behaviour

1. Remember that children get a wide range of benefits from participating in one of our sports, like making friends, getting exercise and developing skills. It's not all about wins and losses.
2. Behave positively as a spectator at training or competitions and treat others with respect.
3. Give encouragement to your child and tell them when they've done well and provide support when they are struggling.
4. Respect and celebrate difference in our club or activity and not discriminate against anyone else on the grounds of gender, race, sexual orientation, faith or ability.
5. Respect the children and adults competing for other teams at competitions.
6. Respect the committee members, coaching and teaching team and all volunteer helpers at the club.
7. Understand that the use of abusive or inappropriate language, bullying, physical violence or any other behaviour which hurts others will not be tolerated by the club.
8. Understand that poor behaviour may result in the club taking disciplinary action against you. Any behaviour which alleges a criminal offence will be reported to police by the club.
9. Talk to your child and ensure they understand the rules of the club and the sport.
10. Ensure your child understands their Code of Conduct.

Breaches of this Code of Conduct may result in disciplinary action being taken against you by the club committee. Continued issues and repeated breaches may result in parents/ guardians being asked not to attend the club, something we never want to do.

Signature of parent/guardian

Print name

Date



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Media Consent Form

(Valid for duration of membership)

Name of Swimmer: _____

Note: this form must be read and completed after reading the Swim England Photography Guidance
<https://www.swimming.org/library/documents/files/3379/download>

Crewe Flyers Swimming Club may wish to take photographs, (individual and in groups) of swimmers under the age of 18 that may include your child during their membership of the club. All photos will be taken and published in line with Swim England policy. Crewe Flyers Swimming Club requires parental consent to take and use photographs.

Parents have a right to refuse agreement to their child being photographed.

The club or official photographers at events may:	Please delete the statement which <u>doesn't</u> apply
Take photographs to use on the club's website, Facebook page, Instagram and other social media.	Consent given/Consent refused*
Take photographs to include with newspaper articles/press reports.	Consent given/Consent refused*
Include names of swimmers in newspaper articles, press reports and on social media.	Consent given/Consent refused*
Take photographs to use on club notice boards	Consent given/Consent refused*
Video for training purposes only	Consent given/Consent refused*
Employ a professional photographer (suitably approved) who will take photos in competitions attended.	Consent given/Consent refused*
Signed (Parent/Guardian)	
Dated	

Please note you can withdraw your consent at any time by putting it in writing/emailing to the Club's Welfare Officers should you wish to.

PLEASE SIGN AND RETURN TO
MAUREEN EDMEADES OR VICKI SHORE